

**Building and Grounds Committee**  
**Meeting Minutes**  
**Monday, February 2<sup>nd</sup>, 2026**

**1. Call to Order**

Meeting was called to order by Backlund at 8:30 a.m.

**2. Roll Call**

Members Present: Curtis Backlund, Jim Braughler, and Robert Preuss

Absent: Roger Lindl and Mary Roberts

Others Present: Michael Luckey, John Fox, Jess Holmes and John Rageth

Others Present via Teams: Brent Ruehlow, Brian Bellford, and Becky Roberts

**3. Certification of Compliance with Open Meetings Law**

Luckey reported that the meeting agenda was properly noticed in compliance with the law

**4. Review of Agenda**

No changes were made. Preuss moved to approve the agenda as published. Seconded by Braughler. Motion passed

**5. Public Comment - None**

**6. Communications**

Fox shared auction items that sold, a boiler unit and a condenser unit

**7. Approval of January 5<sup>th</sup>, 2026, Building and Grounds Committee Minutes**

Braughler moved to approve previous meeting minutes, Preuss seconded. Passed

**8. Updates on the Human Services power outage**

Fox explained that the sensitivity on the three phase service was moved and this unit is supported by a generator moving forward

**9. Updates On Projects**

- a. **Courthouse:** security film waiting on final proposal. The temporary office movement has been explained to all staff whom this affects. Employees were asked to make arrangements for other seating and extraction of personal private items during this time. Video surveillance is waiting on proposal.
- b. **Fair Park:** in process of selecting interior light fixtures. Signatures are on contracts
- c. **Human Services:** will proceed with two new card readers for the UW Center
- d. **Highway:** current software equipment will move forward with updates. Discussed long term replacements as well
- e. **Legacy MIS Building demolition:** continue as planned for 2027

**10. Resolution of Fair Park LED lighting project**

Came in on January 13<sup>th</sup>, 2026. Resolution given in handout. Motion to move to the County Board by Backlund and seconded by Braughler. Motion Passed

**11. Review and approval of ADA improvements to community housing property**

Ruehlow gave overview of the approved Logan's Heart & Smiles Plan. Handout was given with plans and drawings. Concerns to the functionality and size were addressed and Ruehlow will present the project coordinator with the details. Motion to approve by Braughler and was seconded by Backlund. Motion Passed

**12. IT Project Update**

A report was provided for review. Rageth reviewed some of the projects. No action taken

**13. Financial Reports (YTD)**

**a. Central Services**

Will come in under budget, see handout, balance rollover will go toward the general fund with possible funds for Room C2003 window shading and privacy coverings.

**b. Management Information Systems (MIS)**

Will come in at budget

**14. Discussion and possible action on future meeting dates and agenda items**

Next Meeting is scheduled for Monday, March 2, 2026, at 8:30 a.m.

**15. Adjourn**

Motion by Backlund to adjourn at 9:10 a.m. Seconded by Preuss. Motion passed